OLD REPUBLIC CANADA

BUSINESS ANALYST

The Business Analyst is dedicated to supporting and serving the Organization's business units by acting as a liaison between the business units (the client) and the Information Technology Department (IT) in order to align technology solutions with business strategies. The Business Analyst is responsible for the analysis and documentation of business processes and continuously evaluating and recommending system alternatives and/or enhancements to current processes.

RESPONSIBILITIES:
- Develop a solid understanding of business unit processes and continually seek opportunities to improve and deepen relationships while effectively managing expectations.
- Investigate, identify, and analyze core business processes, workflows and requirements to ensure that business area needs are understood and documented.
- Collaborate with business units and IT in order to facilitate the business unit needs with effective technical solutions.
- Engage with key stakeholders at various levels to understand business challenges and related processes in order to derive business requirements.
- Elicit user needs accurately in order to deliver the right products and services.
- Ensure the business unit is informed of system issues, and resolutions.
- Produce quality functional specifications to be used by the development team for the implementation of business solutions.
- Conduct and document gap analysis of systems and processes.
- Assist in the business process redesign and documentation for new technology.
- Lead user acceptance testing, develop test cases and validate test results.
- Update and communicate with stakeholders throughout system and project life cycles.
- Provide user training of new and/or changed system functionalities.

QUALIFICATIONS:
- Degree/Diploma in Business Administration, Computer Science, Information Systems, or other related field, or equivalent work experience.
- Completion of Business Analysis or Project Management certificate/designation preferred.
- Minimum 3 years of experience using a formal methodology for gathering and documenting business requirements, design and analysis experience.
- Ability to facilitate meetings and conduct requirement gathering interviews.
- Minimum 3 years experience assisting developers with preliminary testing, and creating documented test plans and test grids to enable use during performance testing.
- Demonstrated competency using MS Office tools (Word, Excel, Power Point). SQL Query experience is an asset.
- Working knowledge of IIBA principles and practices.
- Analytical, organized, results oriented; ability to multi-task and meet deadlines.
- Excellent verbal and written communications tailored appropriately to the audience.
- Customer focused team player.
- Experience in Insurance industry is an asset.

Please apply via email to: HR@orican.com. We appreciate all interested applicants; however, only those selected for an interview will be contacted.

Old Republic Canada is an equal opportunity employer. Accommodations will be provided for qualified applicants with a disability throughout all parts of the hiring process. If you require an accommodation due to a disability, please contact HR@orican.com and we will work with you to determine an appropriate accommodation.